

Policies, Guidelines & Application for Non-ACV Artisans Exhibits



Artisans Center of Virginia

Artisan Craft Fair, Sunday, January 24, 2010 at Hotel Roanoke

Failure to honor the ACV – Policies & Guidelines for Non-ACV Artisan Exhibits can result in your work not being juried for the event.

This document is 3 pages inclusive.

1. Application postmark deadline is January 17, 2010. Notification of acceptance or rejection will be communicated upon receipt and review.
2. Each of the following must accompany your application:
 - a) \$10 Jury fee – one check for a \$10.00 non-refundable processing fee must accompany each application
 - b) Exhibition Space Fee – separate check for space fees must accompany your application. See the *Display Space Application* for applicable fees.
 - c) 3 digital photos of your work and 1 slide of your booth completely set up with work displayed must accompany your applications. Your slides should show the quality, scope, and uniqueness of your work. Jurying is based only on your slides so they must clearly show your work. If you send dark blurry slides you can't expect to fair well in the jury. If your slides are protected by copyright, release form must be attached.
 - d) Self-Addressed Stamped Envelope – please be sure your SASE is large enough to hold all of your photos and application materials and has adequate postage. All materials of those applicants who are not accepted will be returned unless otherwise indicated. Accepted applicants will have their materials returned at the Craft Fair.
 - e) Optional Digital Photo: At least one photo of you working at your craft...not essential for jurying, but may be requested if you are accepted. Your photo should be sharply focused and clear. It should be interesting and not cluttered and perhaps display several examples of your work surrounding you. This photo may be used in our PR for the fair.
 - f) All completed conference display forms:
 1. *Non-ACV Artisan Exhibit Application (included in this document)*
 2. *Sponsor/Vendor/Advertiser Cover Sheet Agreement*
 3. *Display Space Application Form which requires acknowledgement that you have read the Display Space Terms & Conditions*

Application for Non-ACV Juried Artisans Exhibits
(Applications must be postmarked by January 17, 2010)



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PLEASE PRINT OUT THIS FORM, COMPLETE, AND MAIL ALONG WITH OTHER APPLICABLE FORMS AND PAYMENT.

Printed Name of Authorized Representative _____

Name and Address of Display Company, Person or Firm _____

Name of Person or Persons who will be attending your display on-site _____

Email Address _____ Telephone Contact _____

Website Address _____

Refer to the following additional official conference documents:

Display Space Application

Display Agreement Cover Sheet

Display Vendor and Artisan Fair Booth Terms & Conditions

CATEGORY: (circle one) Clay Fiber Glass Leather Metal Jewelry Wood
Other _____

Briefly describe your work (medium, origin, techniques, why the work is unique or special)

Artist's background, education, etc as it relates to your work:

Part-time? _____ Other occupation? _____

Full time? _____ How long? _____

Anything else newsworthy, or just amusing?

ENCLOSURES

- _____ a) Completed Non – ACV Juried Artisan Application
- _____ b) \$10 Jury fee – must be a separate check – non refundable
- _____ c) Conference Exhibition Space Fee – separate check
- _____ d) 4 digital photos (if protected by copyright, release form must be attached)
- _____ e) Self-Addressed Stamped Envelope (correct size to return photo disc)
- _____ f) Optional – digital photograph of you at work
- _____ g) All completed conference forms (see *Policies & Guidelines for Non-ACV Artisans* for complete list)

Applicant hereby releases and forever discharges the Artisans Center of Virginia and Hotel Roanoke from any responsibility, personal loss and/or damage in connection with this show; and agrees to abide by all Policies and Guidelines which accompany this application. Failure to honor the show’s Agreement and Terms & Conditions can result in immediate dismissal from the show.

Date_____ Signature of Applicant _____

Date_____ Signature of Co-Applicant _____

Please direct questions to Sherri Smith at: sherri@artisanscenterofvirginia.org

MAIL TO:

Artisans Craft Fair c/o Artisans Center of Virginia, P.O. Box 452, Waynesboro, VA 22980