

Virginia Artisan Market – Vendor Application & Hold Harmless Agreement

At Dutch Inn, Martinsville, VA, October 13, 2018, 10am-4:00 PM



- **Exhibitor/Vendor Booth Space:** 10'x10' or 6' X 10' • **Fee:** \$0
- **Refundable Deposit:** \$100 paid by check. (\$100 check will be returned to you at the end of the market pending evidence of pre-engagement and participation through cleanup after the event).

I understand and agree to the following provisions:

1. Booth display apparatus/set-up is not provided (one table and with two chairs may be requested).
2. Electricity is limited and not guaranteed. Generators are not permitted.
3. The Dutch Inn, Artisans Center of Virginia, the Smith River Artisan Trail and 'Round the Mountain are not responsible for items that are stolen or damaged during the show. Exhibitors are recommended to have insurance that covers apparatus and items in their display area.
4. Products sold must be authentic, Virginia hand-crafted. As a curated market, all applicants work will be juried for exhibition. Please submit at least 2 images or direct us to your website or photo gallery online for review.
5. Your booth MUST be occupied by representatives of your company and products sold by your company - Limit 2. Representatives of other products or companies are NOT permitted in the booth without written permission of the Event Management.
6. Event management reserves the right to approve or disapprove displays and other decorative items.
7. The booth display MUST be set-up no later than 10:00 AM and MUST remain up until the Event closes.
8. Exhibitors must interact with visitors and other exhibitors in a courteous manner at all times. Event Management reserves the right to ask any exhibitor to leave the show if discourteous behavior is noted.
9. Event times - Friday 10/12: Set Up 8:00 AM – 5:30 PM; "Are You Trade Show Ready?" optional seminar 11:00 AM-3:00 PM; "Meet & Greet Preview" 5:30 – 7:00 PM. Saturday 10/13: Final Set Up 6:30 - 8:00 AM; VIP Preview 8:30 -10:00 AM; Open to Public 10:00 AM – 4:00 PM; Clean Up 4:00 - 7:30 PM
10. Participation priority is given to active Smith River and 'Round the Mountain Artisan Trail members.
11. If selling or exhibiting handmade artworks or agricultural items, all exhibitors are responsible for applicable product insurance, sales tax & business licensing.
12. All exhibitors are required to assist in pre-marketing their presence at the festival. This is a collaborative showcase and we need everyone's help sharing promotional materials and digital messages.
13. All exhibitors will be featured on the American Craft Week website and in Virginia Artisan Month promotions.
14. By signing this form you agree to the Market's guideline provisions and attached "Hold Harmless" agreement.

Printed Name of Owner/Manager (Person Responsible)

Company Name

Mailing Address

Phone

County

Email

Company Website URL (No Facebook or E-commerce URLs)

I am interested in being a vendor and have enclosed images for review:

YES NO

I am a member of an Artisan Trail Network or 'Round the Mountain Artisan Trail:

YES NO

Application Deadline: Extended

Make Deposit Check Payable to: Artisans Center of Virginia

Mail with payment to: Artisans Center of Virginia, P.O. Box 166, Greenville, VA 24440

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HOLD HARMLESS AGREEMENT

Please complete and sign:

I, _____ (name), owner of _____ (name of business) and my representatives (hereinafter referred to as GUARANTOR) hereby agree to hold harmless the Artisans Center of Virginia, Artisan Trail Network, Smith River Artisan Trail, All Artisan Trail Network Trails, 'Round the Mountain, Friends of Southwest Virginia, Southwest Virginia Cultural Heritage Foundation, The Dutch Inn (Martinsville, VA), Henry County and the City of Martinsville, VA, American Craft Week, Virginia Artisan Month, all event sponsors/contributors; and, their officers, agents, or employees (hereinafter referred to as RELEASEES) from any and all liability, claims, demands, actions, and causes of action whatsoever arising out of or related to any loss, theft, damage, or injury that may be sustained by GUARANTOR, or to any property belonging to GUARANTOR, while participating in the Virginia Artisan Market (hereinafter referred to as EVENT), while in, on or upon the premises where the EVENT is being conducted, or otherwise and regardless of whether such liability arises in tort, contract, strict liability, or otherwise, to the fullest extent allowed by law. I further hereby AGREE TO INDEMNIFY AND HOLD HARMLESS the RELEASEES from any loss, liability, damage, or costs, including court costs and attorneys' fees that RELEASEES may incur due to GUARANTOR's participation in EVENT or otherwise, to the fullest extent allowed by law. It is my express intent that this Waiver of Liability and Hold Harmless Agreement shall bind my representatives, and shall be deemed as a RELEASE, WAIVER, DISCHARGE, and COVENANT NOT TO SUE the above-named RELEASEES.

IN SIGNING THIS AGREEMENT, I ACKNOWLEDGE AND REPRESENT THAT I HAVE read the foregoing Waiver of Liability and Hold Harmless Agreement and Virginia Artisan Market Guideline Provisions, understand the criteria for participation and sign it voluntarily as my own free act and deed; no oral representations, statements, or inducements, apart from the foregoing written agreement, have been made; I am at least eighteen (18) years of age and fully competent; and I execute this Agreement for full, adequate and complete consideration fully intending to be bound by same.

Signature of applicant: _____

Please Print Name: _____

Date: _____